香港乳癌基金會
HK Breast Cancer Foundation

Health Service Officer (Part-Time/Maternity Cover) (Registered Nurse in Breast Health Centre)

Key Responsibilities

- Assist in monitoring the daily operation of the Centre including screening, diagnostic service delivery and accurate data filing
- Perform direct clinical breast examinations for clients and support physicians during consultations and procedures and carry out clinical tasks
- Supervise, mentor and manage the performance of nursing staff in similar clinical duties
- Perform intravenous puncture safely and efficiently
- Provide informational support to clients on breast health and screening services
- Deliver public educational programmes on breast care, with a focus on Early Detection for Breast Cancer, including health talks, workshops, community events and collaborative activities with Fundraising and Communications Team
- Responsible for developing and implementing promotional initiatives to raise public awareness of the Centre and its services. To meet agreed service utilization targets, including service promotion, breast health campaigns, preparation of publications, website content and promotional pamphlets
- Maintain inventory of consumable supplies and the service records for medical and screening equipment
- Perform duties as assigned by supervisor

Requirements

- Holder of valid Practising Certificate issued by the Nursing Council of Hong Kong
- Minimum 1-2 years relevant experience
- Fluent in spoken Cantonese and English
- Excellent interpersonal and communication skills
- Immediate available preferred

We offer attractive remuneration package and other fringe benefits to competitive candidate

- MPS Point 15-25
- 5-day work week, off on Sundays and public holidays, no overnight shift
- Working locations [North Point and Ngan Chi Wan] near MTR station

To Apply

Interested parties, please send your full resume stating your current and expected salary and date of availability to recruit@hkbcf.org on or before **30 October 2026.**

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Please note that all information collected will be used for recruitment purposes only and treated with complete confidentiality. We value your interest in the HKBCF, but we regret that only those applicants under consideration will be contacted. The personal data of unsuccessful applicants will be destroyed within six months.